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PART VII – Officials

Note: Text changes from the previous issue of this Schedule are **highlighted** such. Text changes for grammatical and/or formatting reasons are not highlighted.

66. Officials of a Meeting or Event: The Officials of any Meeting or Event shall be those who MotorSport NZ shall, in Appendix One of this Code, designate from time to time.

MotorSport NZ shall, in addition to those Officials set out in Appendix One of this Code, be entitled to appoint an Observer to a Meeting or Event, for the purpose of observing and checking both the organisation and operation of the Meeting or Event.

67. Officials of a Sanctioned Series: The Officials of any Sanctioned Series shall be those who MotorSport NZ shall, in Appendix One of this Code, designate from time to time together with such other officials as may be nominated in the Series Articles by the Series organiser.

68. Other Officials: As a condition of or a prerequisite to the issue of a Permit, and if the same shall be necessary or desirable to ensure that the conduct of the Series, Meeting or Event is fair and safe, MotorSport NZ shall in addition to those Officials set out in Appendix One of this Code, be entitled to require from time to time other Officials of any Series, Meeting or Event to also be licensed.

69. Right of Supervision: Without prejudice to its power to appoint an Event Director, Race Director, Technical Officers and Scrutineers pursuant to Article 70 and without prejudice to the operation of Article 68, MotorSport NZ may in respect of any Meeting or Event at which is to be held or which is a round of any MotorSport NZ Championship, Trophy or Cup, require a specific number of Stewards to be appointed and may itself appoint such other persons to attend as an observer and further, may appoint such inspectors, observers, delegates or other Officials to supervise and control the track, course, Meeting and Events as it may see fit from time to time.

70. MotorSport NZ Appointed Officials: At any Meeting or Event, MotorSport NZ may appoint an Event Director and where appropriate an Assistant Event Director or Assistant Event Directors, or Race Directors to supervise the Meeting or Event in conjunction with other Officials of the Meeting or Event and further, may appoint Technical Officers and Scrutineers for the specific purpose of determining vehicle eligibility. Any such appointment shall be made in writing and subject to Articles 78, 84 and 85 of this Code (as applicable), shall (if appropriate) specify the topics or areas in which the appointed Officials shall have overriding authority.

71. Necessary Officials of Certain Meetings and Events:

(1) There shall be three(3) Stewards appointed to all MotorSport NZ Championship Rallies, and MotorSport NZ Premier Race Championship meetings.

(2) There shall be at least two(2) Stewards appointed to all other Sanctioned Series race meetings and Rallies, the NZ ClubSport Championships and the NZ Hillclimb Championship Final Round.

(3) There shall be at least one(1) Steward appointed to all other race meetings, Rallysprints, Hillclimb Championship Qualifying Round(s), Championship Trials and to other Events except ClubSport Basic Events save for Driver Training Events where a Steward is required.

(4) For Race Meetings of three(3) or more days duration a Safety Officer may, at the discretion of the Permit Issuing Authority, be appointed in lieu of the appointed Stewards of the Meeting for the first(1st) permitted day, provided that no competition is conducted on that day. Where appointed the Safety Officer (who shall be other than the Clerk of the Course) shall assume the duties and authority of a Steward as they relate to safety only.

(5) For ClubSport Basic Events (other than Competitor Coaching) a Steward or Safety Officer may, at the discretion of the Permit Issuing Authority be appointed should it be considered appropriate to do so. Where appointed the Safety Officer shall assume the duties and authority of a Steward as they relate to safety only.

- (6) At all Meetings and Events, the organisers shall appoint a Clerk of the Course and at all Competitions decided wholly or partly by time, one(1) or more timekeepers.

72. Appointment of Officials of Meetings, Events and Sanctioned Series:

- (1) The Stewards, any Event Director or Assistant Event Directors, Race Director(s) and any Technical Officers shall be appointed by MotorSport NZ.
- (2) One(1) of the Stewards appointed shall be the Chairman of the panel of Stewards and as such, will have a casting vote as well as a deliberative vote.
- (3) Subject to the power of MotorSport NZ to appoint and nominate certain Officials pursuant to Article 68 of this Code, all Officials of a Sanctioned Series, Meeting or Event other than the Stewards shall, subject to the approval of such nominees by MotorSport NZ, be appointed and nominated by the Member Club organising the Series, Meeting or Event.

73. Non-arrival of Appointed Stewards:

- (1) If before the commencement of any Meeting or Event, the Stewards (or any replacement Stewards appointed by MotorSport NZ) or any of them appointed by MotorSport NZ has not arrived at the venue for any reason, every endeavour must be made by the organisers to reach the Steward to ascertain their availability and likely time of arrival at their venue. If the Steward cannot be reached, every endeavour must be made to contact the Permit Issuing Authority to have another Steward appointed who can reach the venue in reasonable time for the Event. If either this is not possible for some reason or it will cause undue delay to the commencement of the Event, paragraph (2) of this Article shall apply and the organiser of the Event must take written notes of events, including notes of all times and personnel involved.
- (2) If the appointed Stewards of an Event or any of them is not able to arrive in time and there being insufficient Stewards present to satisfy the requirements of the Permit, and the organiser of the Event is not, in accordance with paragraph (1) of this Article, able to reach the Permit Issuing Authority, the organiser must:
- (a) Check if a Steward is in attendance at the Meeting or Event, in the capacity of spectator, Competitor, or organising Official;
 - (b) If there is a Steward present, and is prepared to act as a Steward of the Meeting, ask them to give up their position as an organising Official or a Competitor;
 - (c) If no Steward is present, appoint a responsible member of the organising club to act as a Safety Officer, (who is to be other than the Clerk of the Course).
 - (d) On accepting the responsibilities to act the Safety Officer shall assume the duties and authority of a Steward as they relate to safety only and will collect any documentation and protests for later action by a MotorSport NZ Steward.
- (3) If the appointed Steward or the substitute Steward appointed by the Permit Issuing Authority subsequently arrives at the Meeting or Event venue, they will immediately take up the appointment as Steward of the Meeting.
- (4) In the event of any of the circumstances in paragraphs (1), (2) and (3) of this Article arising in relation to any Event, the Steward appointed by MotorSport NZ must render to the Area Steward or Permit Issuing Authority, a written report on the cause of the delay in arriving at the venue.

74. Demarcation of Duties: An Official shall not:

- (1) Perform any duties other than those attached to the Official's appointment or appointments as set out in this Code, or the Standing Regulations, or the Supplementary Regulations (if any) or the Sanctioned Series Articles except in cases of force majeure;
- (2) Compete in any Meeting or Event in which they are acting as an Official, except;
- (a) In the case of such Events as may be nominated by MotorSport NZ for the purpose in Appendix One of this Code where, upon the successful completion of appropriate duties, Officials such as the Secretary, Scrutineers or pit paddock marshals may take part in the Competition provided however that the Steward and the Safety Officer may not compete in the Event under any circumstances.

- (b) The Clerk of the Course may compete in ClubSport Basic status events provided an alternative, suitably experienced person is available to control the event during the competition of the Clerk of the Course and a clear handover of responsibilities is made.
- (c) The Clerk of the Course may compete in ClubSport Advanced status events, with the exception of MotorSport NZ Championship or Sanctioned Series events, Street Sprints, Rallysprints or Grass track racing events provided a licensed Clerk of Course is available to control the event during the competition of the Clerk of the Course, and a clear hand over of responsibilities is made.

75. Reimbursement of Officials: Officials appointed by MotorSport NZ to Meetings or Events are entitled to claim from;

- (1) MotorSport NZ, (for all MotorSport NZ Championship Rallies and MotorSport NZ Premier Race Championship meetings), or
- (2) The organiser, (for all other Meetings or Events).

Reimbursement for their out-of-pocket expenses directly incurred in attending and in performing their duties prescribed from time to time by MotorSport NZ in Appendix One.

All such reimbursements must be claimed from either MotorSport NZ or the organiser, as appropriate, within 21 days of the Meeting or Event and shall be evidenced by supporting GST invoices and receipts.

Organisers may, in consultation with such officials, make suitable accommodation and travel arrangements on the proviso that the Officials concerned are to be notified at least 28 days prior to the Meeting or Event. Failing such notification, the Officials are to make their own arrangements.

Any delay in payment of such expenses by an organiser shall be a breach of this Code by the organiser and must be reported to MotorSport NZ.

Other Officials may be remunerated or claim reimbursement for their expenses incurred by the organiser of a Meeting or an Event as may be agreed between them and the organiser prior to the Meeting or Event, and at all times, as may be approved by MotorSport NZ.

76. Duties of the Stewards: The Stewards are in no way to be responsible for nor be held to be responsible for the organisation of any Meeting or Event. The main duties of the Stewards are to enforce this Code, the rules and regulations governing the Meeting or Event and to settle any disputes, which arise therefrom, and in particular they must:

- (1) At the end of any Meeting or Event where a licensed Clerk of the Course was, due to the status of the Meeting or Event, responsible for the conduct of the Meeting or Event, report to MotorSport NZ such matters as MotorSport NZ may require, such report containing all details of penalties imposed, protests lodged, protests heard, protests declined and protests decided together with any recommendations to MotorSport NZ as to further penalties or sanctions, appeals notified, together with a report on the competence of the organisers. This report is to be sent to MotorSport NZ and no other person whomsoever;
- (2) Once the Meeting or Event has commenced, keep the Event Director (if any), Race Director (if any) and the Clerk of the Course informed as to their whereabouts;
- (3) Be present at the Meeting or Event from the time of first scrutineering or administrative checking (if practicable) to the end of the time limit for protests or appeals following the publication of provisional results or until all protests are dealt with or until the conclusion of any final scrutineering or dismantling at the venue (whichever is the later);
- (4) Adjourn any protests to a time and place suitable to all parties;
- (5) Investigate or cause to be investigated any incidents or breaches of the rules and regulations covering the Meeting or Event or of this Code which they observe or which are reported to them. In general, the Stewards become empowered to act in accordance with NSC Article 19 (any disputes prior to this time will be dealt with by MotorSport NZ which alone, shall decide disputes regarding entries or proposed changes to the rules or regulations up to this moment);
- (6) (Notwithstanding the results of any Event being held over pending the outcome of a technical inspection) end their role when all protests are heard and the time for lodging a notice of intention to appeal has expired or when any inquiry held by an Event Director or Race Director is complete (whichever is the later).

There may be more than one(1) panel of Stewards at any Meeting or Event to cater for different Events contested at that Meeting or Event.

77. Authority of the Stewards: The Stewards shall once they become empowered to act by virtue of Article 76, have the authority to perform any of the tasks set out in this Code as to be performed by the Stewards, to enforce this Code, the rules and regulations of the Meeting or Event and the Articles of any Sanctioned Series a round of which is held at the Meeting or Event, to settle any protests which may arise (subject however to the rights of appeal provided in this Code) and in particular, they may:

- (1) In exceptional circumstances amend the Meeting or Event rules or regulations;
- (2) Forbid the running of any Meeting or Event, which is not in conformity with this Code, the Meeting or Event rules or regulations or in a case of force majeure or for safety reasons;
- (3) Modify or require modifications to the programme, the services or installations, (whether or not they have been suggested by the Event Director, Race Director, or the Clerk of the Course) in order to ensure greater safety for the Competitors or the public;
- (4) Appoint replacements in the absence of some of their number to ensure that the required numbers of Stewards are present. Such replacement Stewards shall be deemed to be Stewards of the Meeting;
- (5) Prevent from competing any Competitor or any competing vehicle who or which they consider a source of danger or which is reported to them as such by the Event Director, Race Director, or the Clerk of the Course;
- (6) Prohibit from taking part in, or if already started, prohibit further participation in any Sanctioned Series, Meeting or Event by any Competitor or competing vehicle who or which they consider to be ineligible to take part in such Series, Meeting or Event or which has been reported to them by the Event Director, Race Director, or the Clerk of the Course as being ineligible (in which event such action shall be taken to be a preventative measure and shall be without prejudice to the imposition of any further penalty or sanction);
- (7) Exclude from any Meeting or Event, or otherwise penalise, any Competitor they find guilty of bad conduct;
- (8) Postpone the Meeting or an Event in a case of force majeure or for reasons of safety;
- (9) Stop any Meeting or Event for reasons of force majeure or safety;
- (10) Accept or reject any rectifications proposed by the Event Director, Race Director, Clerk of the Course or a judge;
- (11) Authorise a restart after an Event has been stopped and determine if an Event should be concluded after it has been stopped by the Event Director, Race Director, or by the Clerk of the Course;
- (12) Authorise a tiebreak in the event of a dead heat but in no circumstances may they order the Event to be re-run;
- (13) Cancel or render null and void controls and stages in Rallies;
- (14) Amend the classification;
- (15) Inflict penalties;
- (16) Recommend to MotorSport NZ that it take disciplinary action against a Member Club, Officer or Official in accordance with Articles 91 and 92 of this Code;
- (17) Amend the point's classification of a Sanctioned Series a round of which is held at the Meeting or Event;
- (18) Impose any penalties prescribed by the Articles of a Sanctioned Series a round of which is held at the Meeting or Event;
- (19) Award costs;
- (20) If appointed by MotorSport NZ act, in addition to all other duties of a Steward, as an Observer of the Meeting or Event observing and checking both the organisation and operation of the Meeting or Event.

78. Duties and Authority of Event Management (if appointed):

- (1) **Event Director:** The Event Director (if appointed) shall have overriding authority until the conclusion of the meeting. An Assistant Event Director may also be appointed who shall carry out those duties of the Event Director as may be assigned to him and the Clerk of the Course may give instructions and directions only with the express consent of the Event Director or Assistant Event Director in each case, in accordance with this Code or the Standing Regulations or Supplementary Regulations (if any).
- (2) **Race Director:** The Race Director (if appointed) will have authority for a specific category to manage category Articles, competition activity and to impose any penalties (subject to the requirements of Part VII). Driving

Standards Observers may be appointed to assist.

79. Duties and Authority of the Clerk of the Course:

- (1) The Clerk of the Course shall work in permanent consultation with the Event Director (if any) and/or Race Director (if any).
- (2) The Clerk of the Course is responsible for the conduct of the Meeting or Event in accordance with this Code and, in particular, the Regulations governing it, except where an Event Director and/or Race Director (if any) has authority.
- (3) For MotorSport NZ Championship Races and Rallies, the appropriate level of licence is required.
- (4) If a Secretary of the Meeting is not appointed, the Clerk of the Course automatically takes on that responsibility. There may be different Clerks of the Course appointed for various events during a meeting. There may be one(1) or several Assistant Clerks of the Course appointed who are responsible to the Clerk of the Course.
- (5) The role of the Clerk of the Course begins with the opening of entries and ends when his or her final report to the Stewards is signed. The Clerk of the Course shall in particular:
 - (a) Check that all members of the organisation are competent and aware of their duties;
 - (b) Co-ordinate and supervise the organisation of the events;
 - (c) Generally keep order in cooperation with all civil authorities;
 - (d) Ensure that all elements of the safety services and the safety barriers if required are in position and ready to carry out their duties or purpose. The Stewards should be informed if any of these elements are missing or impaired and should be advised by the Clerk of the Course as to the next step to be taken;
 - (e) Cooperate with any Official or observer appointed by MotorSport NZ, any conflict with whom, to be resolved by the Stewards;
 - (f) Control the running of the Meeting or Event and, if necessary, propose to the Stewards any proposal to modify the programme or itinerary whether for the interests of the Meeting or Event, the public, safety or force majeure;
 - (g) Check that results are established and distributed as quickly as possible to Competitors;
 - (h) Prevent from competing any vehicle that is of dangerous construction or condition;
 - (i) Stop by the appropriate means any Competitor who is dangerous to the public, or to other Competitors, and also those Competitors who the Stewards direct to be so stopped;
 - (j) Stop the practice or Meeting or Event when it is unsafe to continue;
 - (k) Ensure that each vehicle has the correct Competition number;
 - (l) Supervise the Entrants, Competitors and their competing vehicles to prevent any who have been disqualified, suspended or excluded or any ineligible Driver or vehicle from taking part in the Meeting or Event;
 - (m) Ensure that all Entrants, Competitors and Officials have the required Licences;
 - (n) Ensure that the correct Competitor drives each vehicle;
 - (o) Bring the vehicles in accordance with the established starting order to the start and if necessary, start them;
 - (p) Keep the Stewards fully informed regarding all incidents and conduct an inquiry into any incident if appropriate;
 - (q) Receive any protests and convey the same to the Stewards;
 - (r) Convey to the Stewards any breach of any rule by or misbehaviour of a Competitor;
 - (s) Convey to the Stewards any proposal to modify the rules or regulations or the programme;
 - (t) Collect the reports of timekeepers, scrutineers and observers and all other information necessary for the

determination of the results of the Meeting or Event;

- (u) Convey to the Stewards the provisional and final results;
- (v) Ensure the security of the parc fermé and authorise the release of vehicles upon the expiry of the time limit for Protest, or authorisation prior to this time from the Stewards of the Meeting;
- (w) Prepare and submit, with the assistance of the Secretary of the Meeting, the closing report of the Meeting or Event, and convey same to the Stewards and;
- (x) Impose the penalties, which the Clerk of the Course shall have the authority to inflict for breach of the appropriate Appendices or Schedules to this Code and the Regulations of the Meeting or Event;
- (y) Receive, deal with and resolve all and any complaints or requests for action received from any Competitor (including any complaint made pursuant to Article 31(2) by a Competitor as to manifest error in or omission from any results) or from any other Official of the Meeting or Event or from any Official of a Sanctioned Series of which the Meeting or Event is a Round;
- (z) Receive, deal with and resolve all and any complaints received from any Competitor in the Meeting or Event which is a round of a Sanctioned Series that another Competitor or competing vehicle is, under the Articles of the Series, ineligible to compete in the Meeting or Event.

80. Duties and Authority of Sanctioned Series Officials:

- (1) The duties and authority of all Officials of a Sanctioned Series shall be limited to and set out in the Series Articles and subject to paragraphs (2) and (3) of this Article, no official of the Series shall have any authority of any kind in relation to the organisation or conduct of any Meeting or Event which is a round of the Series.
- (2) The Series Coordinator of a Sanctioned Series shall at a Meeting or Event which is a round of the Series, have the authority, in conjunction with the Series Scrutineer to determine the eligibility of any Competitor or competing vehicle to enter or compete in any Event which is a round of the Series (provided however, that upon determining any Competitor ineligible, the Series Coordinator shall report the same to the Clerk of the Course and shall have no power or authority to prevent such Competitor from entering or competing in the Event pursuant to Article 21(6) of this Code, such power to be exercised by the Clerk of the Course).
- (3) The Series Scrutineer of a Sanctioned Series shall hold a MotorSport NZ Scrutineers Licence as prescribed from time to time in Appendix One of this code.
 - (a) The Series Scrutineer of a Sanctioned Series shall at a Meeting or Event which is a round of the Series, have the authority:
 - (i) To inspect any competing vehicle entered or competing in any Event which is a round of the Series; and
 - (ii) To impound and affix seals to and inspect for technical eligibility (including in the parc fermé if any) any competing vehicle which is entered in the Series.

81. Duties of the Secretary of the Meeting: The Secretary of the Meeting shall be responsible for the administrative organisation of the meeting and in particular, shall:

- (1) Check the validity of all entries received and report thereon to the Organising Committee of the organiser;
- (2) Check or cause to be checked each Competitor's Licence;
- (3) During the Meeting or Event, maintain the Official Notice board or boards;
- (4) Publish on the Official Notice board or boards, all Official Bulletins from the Stewards and information from the Clerk of the Course;
- (5) Send all necessary documentation to Officials and Competitors, before and after the Meeting or Event; and
- (6) If necessary, assist the Clerk of Course to compile the final report.

82. Duties of the Starter: The principal duties of the starter are:

- (1) To receive the vehicles proceeding to the starting area under the control of the Clerk of the Course and arrange them in their correct order on their start lines; and

(2) After ascertaining that the conditions for the start are complied with, start the Event.

83. Duties of the Timekeepers: The principle duties of the timekeepers are:

- (1) To report to the Clerk of the Course at the beginning of the Meeting or Event to receive instructions;
- (2) To check their equipment and verify its accuracy;
- (3) To declare the time taken by each Competitor to complete the course; and
- (4) Not to communicate any results or times except to the Stewards or the Clerk of the Course, Competitor Relations Officer(s) or except as may be instructed by these Officials.

84. Duties of the Scrutineers: Without prejudice to the duties and authority of a Series Scrutineer appointed under the Articles of any Sanctioned Series, Scrutineers are entrusted with the checking of competing vehicles for safety and for compliance with the various classifications, rules and regulations and the examination of the protective clothing and helmets of **Competitors**. In particular, scrutineers shall:

- (1) Make these checks before the Meeting or Event when requested to do so by MotorSport NZ or the organiser and during the Meeting when requested by the Clerk of the Course or the Stewards or the Series Coordinator or Series Scrutineer; and
- (2) Use only checking equipment of a type or types approved by MotorSport NZ;
- (3) Not communicate any official information except to the Clerk of Course or Stewards, or Series Coordinator or Series Scrutineer;
- (4) Report to the Clerk of the Course or Series Coordinator or Series Scrutineer any vehicle they consider dangerous in construction or unsafe or ineligible to compete; and
- (5) Prepare and have the Chief Scrutineer sign their reports and forward them to the Official or MotorSport NZ, which ever may request such reports.

85. Duties of Technical Officers Appointed by MotorSport NZ: MotorSport NZ may appoint one(1) or more technical officers to attend Meetings and Events and shall appoint technical officers to all Meetings and Events at which a round of any MotorSport NZ Championship, Challenge, Trophy or Cup is to be held. Such technical officer or officers at a Meeting or Event, shall ensure that:

- (1) An acceptable standard of scrutineering is maintained;
- (2) An audit programme of inspections is undertaken for compliance with the relevant eligibility regulations covering the Meeting or Event;
- (3) The results of any inspection are forwarded in writing to the Clerk of the Course as soon as practicable;

And may recommend exclusion of any competing vehicle from a round of any MotorSport NZ Championship on the grounds of eligibility, such recommendation to be reported to the Clerk of the Course either directly or indirectly through the Championship Coordinator. MotorSport NZ Technical Officers may also affix seals to competing vehicles and components thereof.

86. Duties of Judges:

- (1) The organiser of any Meeting or Event may, in the Supplementary Regulations, appoint the following judges:
 - (a) Starting Judges appointed to supervise the starts who shall immediately point out to the Clerk of the Course any false starts which may have occurred;
 - (b) Finishing Judges, for any Event where the order in which Competitors pass the finishing line must be determined, appointed to make such a decision who may refer to the chief timekeeper prior to giving their decision;
 - (c) Judges of Fact, in an Event where a decision has to be given as to whether a Competitor has touched or passed a given line or upon any other similar act which has been laid down in the rules or regulations for the Event, who shall be responsible for one or several of these decisions;

- (d) Technical Judges (who must be either the Chief Scrutineer of the Meeting or Event, or the Technical Officer appointed by MotorSport NZ in accordance with Article 70 of this Code, or the Series Scrutineer) who shall be responsible for inspecting competing vehicles for eligibility for the Meeting or Event and reporting their inspections to the Clerk of the Course and who shall, in the absence of manifest error, be judges of fact as to the weight and measurement of competing vehicles or controlled parts;
- (e) Noise Judges appointed, for any Event where there are noise emission limitations imposed, shall immediately inform the Clerk of the Course any instances where the limits are exceeded;
- (f) Tyre Judges appointed, for any Event where there are tyre limitations imposed, shall immediately inform the Clerk of the Course any instances where the limits are exceeded.
- (g) Judges of Fact – Alcohol appointed, for any Event where there is alcohol testing being undertaken, shall immediately inform the Clerk of the Course any instances where the limits are exceeded.

- (2) All judges referred to in paragraph (1) of this Article must be nominated in the Supplementary Regulations for a Meeting or an Event or published in an Official Bulletin concerning that Meeting or Event.
- (3) The facts to be judged by any judge or judges nominated in accordance with paragraph (1) of this Article must be specified in the Supplementary Regulations, Sanctioned Series Articles or Official Bulletin appointing the judges provided however, that no judge may be appointed in respect of facts which are not set out in this Article of this Code.
- (4) No protest shall be admitted against the decision of any judge appointed in accordance with this Article 86 provided however that if any judge considers that a mistake has been made by themselves or by another judge, they may, with the consent of the Stewards, correct such mistake.
- (5) At the close of the Meeting or Event each judge shall send to the Clerk of the Course a report as to his or her decisions made during the course of the Meeting or Event.

87. Duties of Handicappers: The handicappers shall, after entries have closed, prepare the handicaps in accordance with the requirements of the Supplementary Regulations and shall state if a handicap in an Event is to be increased as a result of a performance made in a previous Event.

88. Duties of Competitor Relations Officer: The organisers of any Meeting or Event may appoint a person or persons, who must be approved by MotorSport NZ, to be Competitor Relations Officer for the Meeting or Event. The Competitor Relations Officers must have a good knowledge of this Code (including all Appendices thereto and all Schedules to such Appendices), the Standing Regulations, the Supplementary Regulations (if any) and the Series Articles, each as may be applicable to the Meeting or Event or the Sanctioned Series a round of which is to be held at the Meeting or Event and must be easily identifiable to the Competitors at the Meeting or Event and where possible, should:

- (1) Have his or her photograph included in the Supplementary Regulations (if any) or in an Addendum if possible; and,
- (2) Wear conspicuous identification; and,
- (3) Be introduced to the Competitors at the Meeting briefing (if any); and,
- (4) May attend the meetings of Stewards, (except when they retire to consider a verdict for a protest hearing, and perform the following principal duties); and
- (5) Keep the Competitors informed of the current situation regarding the running of an Event; and
- (6) Act as a go-between for the Competitors and Officials to assist in solving problems; and
- (7) At the beginning of the Meeting or Event, have the Secretary of the Meeting draft a schedule of the Competitor Relations Officer's timetable and availability which shall be posted on the Official Notice Board and which shall include presence at scrutineering, at the Secretariat or Headquarters of the event, at the start of each Event, at any designated break-points in the Event, at impounds or at post-Event scrutineering; and
- (8) During the Meeting or Event, give accurate answers to all questions asked, provide to the Competitors all information or additional clarification in connection with the Standing Regulations, the Supplementary Regulations (if any) and the running of the Meeting or Event; and
- (9) Generally avoid forwarding questions to the Event Officials which can be answered satisfactorily by a clear explanation, with the exception of protests (such as clarifying disputes over times, with the assistance of timekeepers); and
- (10) Refrain from saying anything or taking any action, which might give rise to protests.

89. Duties of Accident Investigator:

- (1)** The organisers of a Rally or Meeting or Event shall appoint a person to be the Accident Investigator for the Meeting or Event who may have other duties at the Meeting or Event so long as they are of such a nature that they can be delegated or dispensed with, without affecting the continuing effective running of the Meeting or Event immediately an injury accident or incident occurs which requires the attention of the Accident Investigator.
- (2)** The principal duties of the Accident Investigator shall be immediately on being advised of an accident which may involve injury, to proceed with all possible speed to the place of the accident, try to assess generally what has happened, proceed to speak to as many witnesses as possible, record all relevant details in the accident report form prescribed by MotorSport NZ for the purpose from time to time, and to hand such report to the Clerk of Course for onwards transmission to the Stewards.
- (3)** All Meeting and Event organisers and Accident Investigators are required to keep a copy available for immediate reference at all times during the Meeting or Event of the Notes for the Guidance of Officials of the Meeting or Event involved in an Inquiry into a death which are prescribed by MotorSport NZ in Appendix One of this Code.